



INTERNAL QUALITY ASSURANCE CELL Minutes of IQAC Meeting (Academic Year: 2019-2020)

Ref. No. : PSNEC/2019-20/IQAC/MOM/01

Date: 18/10/2019

A meeting to review the activities done by IQAC and to propose the future initiatives for the betterment of the institution held at the board room on 18/10/2019 from 10.30 a.m to 12.00 p.m. to discuss the following agenda in presence of the following members.

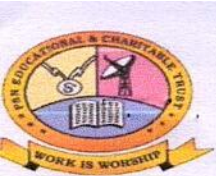
AGENDA:

Agenda 1: Review on the activities done by IQAC for the academic year 2018-2019.

Agenda 2: Discussion about the initiatives for the betterment of the institution for Academic Year 2019-2020

Program Schedule

10.30 -10.35	Welcome address and Introductory Remarks by Dr. N.Prabhu, Principal & Chairperson IQAC, PSNEC
10.35-11.40	<p>IQAC Presentation by Dr. R. Natchadalingam, IQAC Coordinator, PSNEC</p> <ol style="list-style-type: none">1. Confirmation of last IQAC minutes of meeting held on 12.02.20192. Action taken status on suggestions of last IQAC meeting3. New Qualitative Initiatives proposed are<ol style="list-style-type: none">(i) Teaching and Learning After the Anna university Results, Faculties are instructed to conduct more class tests and unit tests to achieve good results and coach the slow learners to get good marks.(ii) Collaborative activities IQAC Coordinator advised the members to encourage the students and faculty to participate in internships conducted by reputed universities to attain global exposure.



PSN ENGINEERING COLLEGE

Melathediyoor, Palayamkottai Taluk, Tirunelveli District, Pin - 627 152.

(Approved by AICTE and Affiliated to Anna University)

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	<p>(iii) Conducting internal academic audit and external academic audit</p> <p>It is resolved that academic and administrative audit for the academic year 2019-2020 shall be conducted during December 2019 and April 2020</p> <p>(iv) Organizing quality related workshop/seminar</p> <p>It is resolved that the workshop/seminar shall be conducted through for this academic year 2019-2020</p> <p>(v) Placement for 2019-2020</p> <p>It is to be proposed that all the Department should encourage and train the final year students to place in reputed companies 2019-2020.</p>
11.40-11.55	Suggestions from the IQAC members for Quality Enhancement of academic and non-academic activities.
11.55-12.00	Vote of Thanks by Dr. R. Natchadalingam, IQAC Coordinator, PSNEC

Members Present

1. Dr. N.Prabhu, Principal, Chairperson
2. Dr. R. Natchadalingam, IQAC Coordinator
3. Dr. B. Sivakumaran, HOD, MBA
4. Dr. D.S.Jenaris, HOD, Mech
5. Dr. G.Hariharan, HOD, CSE
6. Dr.S.Nagarajan,HOD,S&H
7. Mr. P. Babu, HOD,ECE
8. Mr. T. Livingston HOD, Mech & Auto
9. Mr.V.K.Ashok Kumaravel, HOD, Civil
10. Mr.R.Siddharth, HOD, AUTO
11. Mr.R.Robin Jesubalan,HOD,IT
12. Mr.M.Ravi Sankar, PED
13. Mrs. M. Anitha, AP/CSE, Deputy Warden
14. Mr. G.Vergin Vino, AP/MECH, Deputy Warden
15. Mr. S. Mohanraj, AO, Management Representative



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16. Mr. T. Paramuthu Raj, Office Superintendent
17. Ms.M.Ajithaveni, Alumni Representative(2015-2019 Batch)
18. Mr. Jeevan Kumar, NNN Net Solution Pvt Ltd.
19. Mr. Krishnan, Local Body Member, Panchayat (Melathediyoar Village)
20. Mrs. B. Komalavalli, Librarian, PSNEC

Meeting started with a welcome note by Dr. N.Prabhu, Principal, followed by Dr.R.Natchadalingam gave presentation on objectives of IQAC which include basic purposes, activities of IQAC. There by the Chairperson enquired about the works done so far and asked the members to plan the activities for the next 6 months.

Agenda 1: Review on the activities done by IQAC for the academic year 2019-2020.

Resolution:

The events to be conducted are as follow:

- Due to the pandemic, the exams for final year students are delayed. Based on the inputs received from the university, the Chairperson sought suggestion for conducting exams online.
- IQAC Coordinator advised the members to encourage the students and faculty to participate in virtual internships conducted by reputed universities to attain global exposure.

Agenda 2: Discussion about the future initiatives for the betterment of the institution for the academic year 2020-2021

- The academic and administrative audit for the academic year 2020-2021 shall be conducted during December 2020 and April 2021
- The workshop/seminar shall be conducted through online mode for this academic year 2020-2021

Resolution: The Members of IQAC decided to conduct online exams, seminar/workshop; to encourage the students to participate in virtual internships; to establish the Department of Agricultural Engineering in the academic year 2021-2022.



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The meeting was concluded with the vote of thanks by the IQAC coordinator.

DT
18/10/19
IQAC Co-ordinator

**DIRECTOR
IQAC**

No. m
18/10/19
Principal
**PRINCIPAL
PSN Engineering College
Melathediyoor, Palayamkottai Tk
Tirunelveli District - 627 152.**



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INTERNAL QUALITY ASSURANCE CELL Attendance of IQAC Meeting (Academic Year: 2019-2020)

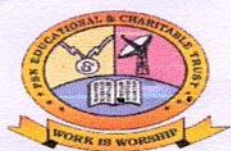
Date: 18/10/2019

The following members were present for the Meeting:

S.NO	NAME OF THE MEMBER	POSITION IN THE COMMITTEE	SIGNATURE
1	Dr. N. Prabhu	Chairperson	<i>No. my</i>
2	Dr. R. Natchadalingam	IQAC Coordinator	<i>RN</i>
3	Dr. B.Sivakumaran	Member	<i>BS</i>
4	Dr.D.S. Jenaris	Member	<i>DS</i>
5	Dr. G. Hariharan	Member	<i>GH</i>
6	Dr. S. Nagarajan	Member	<i>SN</i>
7	Mr. P. Babu	Member	<i>Babu</i>
8	Mr. R. Robin Jesubalan	Member	<i>R. Robin</i>
9	Mr. T. Livingston	Member	<i>TL</i> 18-10-19
10	Mr. V.K.Ashok Kumaravel	Member	<i>VK</i>
11	Mr. R. Siddharth	Member	<i>RS</i>
12	Mr. M.Ravi Sankar	Member(PED)	<i>RS</i>
13	Mr. G.Vergin Vino	Member(Deputy Warden for Boys)	<i>GV</i>
14	Ms. M. Anitha	Member(Deputy Warden for Girls)	<i>MA</i>
15	Mr. S. Mohanraj	Member(AO)	<i>SM</i>
16	Mr. T. Paramuthuraj	Member(OS)	<i>TP</i>
17	Ms. M. Ajithaveni	Member(Alumni)	<i>MA</i>
18	Mr. Jeevan Kumar	NNN Net Solution Pvt Ltd	<i>JK</i>
19	Mr. Krishnan	Member(Local Body)	<i>KR</i>
20	Mrs. B. Komalavalli	Member(Librarian)	<i>BK</i>

RN
18/10/19
IQAC Coordinator
DIRECTOR
IQAC

No. my
Principal
PRINCIPAL
PSN Engineering College
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Tirunelveli District - 627 152.



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Action taken report for 1st IQAC meeting held on 18/10/2019

S.No	Meeting Minutes	Action Taken
1.	Organizing quality related Conferences /Symposiums	Conferences/symposium are Planned to be organized in even academic year 2019-20
2.	Funded projects	Director (Research) is proposed to conduct the programme for the faculty.
3.	Remedial Classes	The exam cell prepared a schedule to conduct remedial classes on Evening time for the students with arrears.
4.	competitive examination	Coaching classes are planned to conduct for students who are appearing for GATE and similar competitive examinations.
5.	Enhancement of academic and non-academic activities.	Daily test method is suggested to follow to achieve more pass percentage.

RP
18/10/19
IQAC Coordinator

DIRECTOR
IQAC

No
18/10/19
Principal

PRINCIPAL

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