



INTERNAL QUALITY ASSURANCE CELL Minutes of IQAC Meeting (Academic Year: 2019-2020)

Ref. No. : PSNEC/2019-20/IQAC/MOM/02

Date: 11/3/2020

A meeting to review the activities done by IQAC and to propose the future initiatives for the betterment of the institution held at the board room on 11/3/2020

from 10.30 a.m., to 12.00 p.m. to discuss the following agenda in presence of the following members.

AGENDA:

Agenda 1: Review on the activities done by IQAC for the academic year 2018-2019.

Agenda 2: Discussion about the initiatives for the betterment of the institution for Academic Year 2019-2020

Program Schedule

10.30 -10.35	Welcome address and Introductory Remarks by Dr. N.Prabhu, Principal & Chairperson IQAC, PSNEC
10.35-11.40	<p>IQAC Presentation by Dr. R. Natchadalingam, IQAC Coordinator, PSNEC</p> <ol style="list-style-type: none">1. Confirmation of last IQAC minutes of meeting held on 18.10.20192. Action taken status on suggestions of last IQAC meeting3. New Qualitative Initiatives proposed are<ol style="list-style-type: none">i) Organizing quality related workshop / seminar It is resolved that the following quality related workshop / seminar are to be organized in the academic year 2020-21<ol style="list-style-type: none">a. One orientation program should be conducted by IQAC for newly joined faculties.b. All departments shall organize conferences.ii) All the HODs shall collect Feed Back from students analyze it and initiate corrective action



PSN ENGINEERING COLLEGE

Melathediyoor, Palayamkottai Taluk, Tirunelveli District, Pin - 627 152.

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	<p>iii) It is decided to conduct internal academic audit for all departments</p> <p>iv) To make the environment eco friendly and pleasant look it is decided to enhance the greenery in our campus</p> <p>v) To initiate self learning of students it is decided to introduce NPTEL courses</p> <p>vi) As a part of academic / corporate responsibility it is decided to Organize social services in villages</p> <p>In order to improve the employability skills of students, the implemented career skill program in the regulation 2013 is discussed and decided to enhance with assistance of recruiters.</p> <p>vii) Initiatives are taken to Establish B.Tech Agricultural Engineering for next Academic year (2021-2022).</p>
11.40-11.55	Suggestions from the IQAC members for Quality Enhancement of academic and non-academic activities.
11.55-12.00	Vote of Thanks by Dr. R. Natchadalingam, IQAC Coordinator, PSNEC

Members Present

1. Dr. N.Prabhu, Principal, Chairperson
2. Dr. R. Natchadalingam, IQAC Coordinator
3. Dr. B. Sivakumaran, HOD, MBA
4. Dr. D.S.Jenaris, HOD, Mech
5. Dr. G.Hariharan, HOD, CSE
6. Dr.S.Nagarajan,HOD,S&H
7. Mr. P. Babu, HOD,ECE
8. Mr. T. Livingston HOD, Mech & Auto
9. Mr.V.K.Ashok Kumaravel, HOD, Civil
10. Mr.R.Siddharth, HOD, AUTO
11. Mr.R.Robin Jesubalan,HOD,IT



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12. Mr.M.Ravi Sankar, PED
13. Mrs. M. Anitha, AP/CSE, Deputy Warden
14. Mr. G.Vergin Vino, AP/MECH, Deputy Warden
15. Mr. S. Mohanraj, AO, Management Representative
16. Mr. T. Paramuthu Raj, Office Superintendent
17. Ms.M.Ajithaveni, Alumni Representative(2015-2019 Batch)
18. Mr. Jeevan Kumar, NNN Net Solution Pvt Ltd.
19. Mr. Krishnan, Local Body Member, Panchayat (Melathediyoar Village)
20. Mrs. B. Komalavalli, Librarian, PSNEC

Meeting started with a welcome note by Dr. N.Prabhu, Principal, followed by Dr.R.Natchadalingam gave presentation on objectives of IQAC which include basic purposes, activities of IQAC. There by the Chairperson enquired about the works done so far and asked the members to plan the activities for the next 6 months.

Agenda 1: Review on the activities done by IQAC for the academic year 2019-2020.

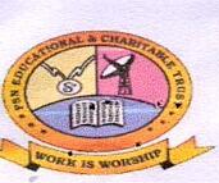
Resolution:

The events to be conducted are as follow:

- Due to the pandemic, the exams for final year students are delayed. Based on the inputs received from the university, the Chairperson sought suggestion for conducting exams online.
- IQAC Coordinator advised the members to encourage the students and faculty to participate in virtual internships conducted by reputed universities to attain global exposure.

Agenda 2: Discussion about the future initiatives for the betterment of the institution for the academic year 2020-2021

- The academic and administrative audit for the academic year 2020-2021 shall be conducted during December 2020 and April 2021
- The workshop/seminar shall be conducted through online mode for this academic year 2020-2021



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Resolution: The Members of IQAC decided to conduct online exams, seminar/workshop; to encourage the students to participate in virtual internships; to establish the Department of Agricultural Engineering in the academic year 2021-2022.

The meeting was concluded with the vote of thanks by the IQAC coordinator.

RP
11/3/20

IQAC Co-ordinator
DIRECTOR
IQAC

No. 11/3/20
Principal

PRINCIPAL
PSN Engineering College
Melathediyoor, Palayamkottai Tk
Tirunelveli District - 627 152



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INTERNAL QUALITY ASSURANCE CELL Attendance of IQAC Meeting (Academic Year: 2019-2020)

Date: 11/3/2020

The following members were present for the Meeting:

S.NO	NAME OF THE MEMBER	POSITION IN THE COMMITTEE	SIGNATURE
1	Dr. N. Prabhu	Chairperson	<i>N. Prabhu</i>
2	Dr. R. Natchadalingam	IQAC Coordinator	<i>R. Natchadalingam</i>
3	Dr. B.Sivakumaran	Member	<i>B. Sivakumaran</i>
4	Dr.D.S. Jenaris	Member	<i>D.S. Jenaris</i>
5	Dr. G. Hariharan	Member	<i>G. Hariharan</i>
6	Dr. S. Nagarajan	Member	<i>S. Nagarajan</i>
7	Mr. P. Babu	Member	<i>P. Babu</i>
8	Mr. R. Robin Jesubalan	Member	<i>R. Robin Jesubalan</i>
9	Mr. T. Livingston	Member	<i>T. Livingston</i> 11.3.20
10	Mr. V.K.Ashok Kumaravel	Member	<i>V.K. Ashok Kumaravel</i>
11	Mr. R. Siddharth	Member	<i>R. Siddharth</i>
12	Mr. M.Ravi Sankar	Member(PED)	<i>M. Ravi Sankar</i>
13	Mr. G.Vergin Vino	Member(Deputy Warden for Boys)	<i>G. Vergin Vino</i>
14	Ms. M. Anitha	Member(Deputy Warden for Girls)	<i>M. Anitha</i>
15	Mr. S. Mohanraj	Member(AO)	<i>S. Mohanraj</i>
16	Mr. T. Paramuthuraj	Member(OS)	<i>T. Paramuthuraj</i>
17	Ms. M. Ajithaveni	Member(Alumni)	<i>M. Ajithaveni</i>
18	Mr. Jeevan Kumar	NNN Net Solution Pvt Ltd	<i>Jeevan Kumar</i>
19	Mr. Krishnan	Member(Local Body)	<i>Mr. Krishnan</i>
20	Mrs. B. Komalavalli	Member(Librarian)	<i>B. Komalavalli</i>

R. Natchadalingam
11/3/20
IQAC Coordinator
DIRECTOR
IQAC

N. Prabhu
11/3/20
Principal
PRINCIPAL
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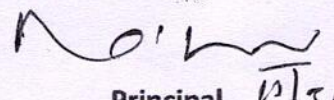


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Action taken report for IInd IQAC meeting held on 11/03/2020

S.No	Meeting Minutes	Action Taken
1.	Teaching and Learning	All the departments are planning to conduct class tests to achieve good results and coach the slow learners through special classes.
2.	Collaborative activities	Students are encouraged to participate in internships.
3.	Conducting internal academic audit and external academic audit	It is planned to conduct the academic audit during April 2020
4.	Organizing quality related workshop/seminar	Workshop/seminar conducted and proposed for the academic year 2019-20 are reviewed
5.	Placement for 2019-2020	Placement officers and HoD's are instructed to provide career development programs to train the final year students to place in reputed companies 2019-2020.


IQAC Coordinator
DIRECTOR
IQAC


Principal 11/3/20
PRINCIPAL
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